

AGENDA

Meeting: Royal Wootton Bassett and Cricklade Area Board
Place: Lyneham Primary School, Preston Lane, Lyneham, Chippenham,
SN15 4QJ
Date: Wednesday 13 March 2024
Time: 6.30 pm

Including the Parishes of: Broad Hinton, Winterbourne Bassett, Braydon, Broad
own, Clyffe Pypard, Cricklade, Latton, Lydiard Millicent, Lydiard Tregoze, Lyneham and
Bradenstoke, Marston Meysey, Purton, Tockenham and Royal Wootton Bassett.

**The Area Board welcomes and invites contributions from members of the public.
The Chairman will try to ensure that everyone who wishes to speak will have the
opportunity to do so.**

If you have any requirements that would make your attendance at the meeting easier, please
contact your Democratic Services Officer.

Networking opportunity from 6:00pm.

Please direct any enquiries on this Agenda to Matt Hitch (Democratic Services Officer),
direct line 01225 718059 or email matthew.hitch@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at
www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Cllr Allison Bucknell, Lyneham (Chairman)
Cllr David Bowler, Royal Wootton Bassett South & West
Cllr Steve Bucknell, Royal Wootton Bassett East
Cllr Mary Champion, Royal Wootton Bassett North
Cllr Jacqui Lay, Purton

Recording and Broadcasting Information

Wiltshire Council may record this meeting for live and/or subsequent broadcast. At the start of the meeting, the Chairman will confirm if all or part of the meeting is being recorded. The images and sound recordings may also be used for training purposes within the Council. By submitting a statement or question for a meeting you are consenting that you may be recorded presenting this and that in any case your name will be made available on the public record. The meeting may also be recorded by the press or members of the public.

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Details of the Council's Guidance on the Recording and Webcasting of Meetings is available on request. Our privacy policy can be found [here](#).

Parking and Public Transport

Parking is available on site within the school's grounds. If you are traveling to the meeting via car, please avoid parking in the nearby St Josephs Way if possible.

It is possible to access the meeting using public transport. The number 55 bus stops outside Lyneham Camp's main gain, approximately 150 metres from the school. Please see the attached [timetable](#) for details.

Public Participation

Please see the agenda list on following pages for details of the items for discussion. The Area Boards welcome public participation and the Chairman will try to ensure that everyone has the opportunity to participate where possible. To discuss matters not on the agenda, please contact the officer named on the front page, ahead of the meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

Our privacy policy is found [here](#).

For assistance on these and other matters please contact the officer named above for details

Area Board Officers

Strategic Engagement & Partnerships Manager (SEPM) – andrew.jack@wiltshire.gov.uk
Democratic Services Officer – matthew.hitch@wiltshire.gov.uk

| Items to be considered | Time |
|---|---------------|
| <u>Networking</u> | |
| A chance to meet your Wiltshire councillors and highway officers from 6:00pm . | |
| <u>Highway Matters</u> | |
| 1 Welcome and Overview | 6:30pm |
| To welcome those present and give an overview of the meeting. | |
| 2 Highway and Transport Presentations | 6:35pm |
| To receive presentations covering topics such as strategic business plan priorities, maintenance, local transport plan, congestion and public transport. | |
| 3 Question and Answer Session | 6:55pm |
| Wiltshire Council Officers will answer the written and verbal questions submitted by the public. | |
| If you would like to submit questions in advance of the meeting please email them to areaboards@wiltshire.gov.uk using “Royal Wootton Bassett & Cricklade – Highways Matters” in the subject line. | |
| 4 Session Summary and Next Steps | 7:45pm |
| The Chairman will summarise the session and highlight any next steps. | |
| <u>Area Board Business</u> | |
| 5 Apologies for Absence | 7:50pm |
| To receive any apologies for absence. | |
| 6 Declarations of Interest | |
| To receive any declarations of disclosable interests or dispensations granted by the Standards Committee. | |
| 7 Minutes (<i>Pages 1 - 12</i>) | |
| To approve the minutes of the meeting held on 17 January 2024 as a true and correct record. | |
| 8 Chairman's Updates and Information Items (<i>Pages 13 - 30</i>) | |
| The Chairman will give an update on outcomes and actions arising | |

from previous meetings of the Area Board. The following written updates are also provided:

- Community Joint Strategic Needs Assessment
- Local Nature Recovery Strategy
- Wiltshire Best Kept Village Competition
- Wiltshire Cultural Strategy 2024-30
- Community Safety Forum Notes
- Community Care Group Notes
- Youth Forum Notes
- FUEL Programme – Easter Holiday Activities

9 **Spotlight on Parishes and Partners** (Pages 31 - 60)

To receive written updates from our key partners, including:

- a. Wiltshire Police
- b. Wiltshire Police Road Safety Update
- c. Community First
- d. Healthwatch Wiltshire
- e. Dorset and Wiltshire Fire and Rescue Service
- f. Cricklade Town Council

10 **Local Highway and Footway Improvement Group (LHFIG)**
(Pages 61 - 80)

8:00pm

To note the minutes and consider any recommendations arising from the latest LHFIG meeting held on 10 January 2024, as set out in the attached report.

Recommendations:

- Community dropped kerbs (18 sites) Increase overall funding to £59,351.00 (3rd Party contributions = £18,790.50)
- 11-23-08 Common Platt Lydiard Millicent. Progress alternative scheme for Common Platt. Allocate funding of £10,000 including Topo survey costs of £1800.00. (Combined 25% contribution from Lydiard Millicent PC / Purton PC – TBC)
- 11-23-17 Lydiard Millicent – Greatfield – Allocate funding of £1,900.00 for topo survey (25% contribution from Lydiard Millicent PC)
- 11-23-18 Tockenham new passing bay. - Allocate funding of £1,800.00 for topo survey (25% contribution from Tockenham PC)
- 11-23-19 Tockenham passing bay signs - Allocate funding of £922.00 for new signs/posts (25% contribution from Tockenham PC)
- 11-22-14 Broad Hinton Junction with B4041 Advance GW

sign / SLOW – Allocate funding of £750.00 (25% contribution from Broad Hinton and Winterbourne Bassett PC)

Further information on the LHFIG process can be found [here](#).

11 **Funding Applications** (Pages 81 - 88)

8:05pm

To note the remaining budgets and to consider any applications for funding, as detailed in the attached report and summarised below:

Area Board Initiatives:

[ABG1681](#) - Royal Wootton Bassett and Cricklade Youth Forum requesting £500 towards the Royal Wootton Bassett Youth Festival Showcase 2024.

Community Area Grants:

[ABG1634](#) - Wootton Bassett Infants School Parent Teacher Association requesting £4,150 towards Vale View Gardens Community Park.

[ABG1643](#) – Broad Town School Association requesting £1,475 towards an interactive whiteboard for Broad Town Primary School.

[ABG1660](#) – Royal Wootton Bassett Arts Festival £500 towards a laptop for registration/admin.

[ABG1673](#) – Royal Wootton Bassett Carnival requesting £1,500.

Older & Vulnerable Grants:

[ABG1615](#) - Parkinsons UK Jane Henderson Local Volunteer Officer South West requesting £500 towards Parkinsons CCF Café 2024.

[ABG1641](#) - Wootton Bassett Infants School Parent Teacher Association requesting £500 towards Vale View Gardens Community Park.

[ABG1649](#) – Wiltshire Music Centre requesting £500 towards Celebrating Age Wiltshire Creative Mini Project in Royal Wootton Bassett Library.

[ABG1663](#) - Purton Community Fridge and Larder requesting £500 Purton Community Fridge Free Meal.

[ABG1686](#) – Royal Wootton Bassett Rugby Club requesting £450 towards walking rugby.

Young People Grants:

[ABG1592](#) - Cricklade and District Community Association requesting £1,500 towards a teen gym at Cricklade Leisure Centre

[ABG1664](#) – The Rise Trust Youth requesting £720 towards Lyneham detached youth work.

[ABG1679](#) – Broad Hinton Youth Club requesting £950.

[ABG1683](#) – Royal Wootton Bassett Volleyball Club requesting £642 towards a development pathway.

[ABG1711](#) – Royal Wootton Bassett Town Council requesting £5,000 towards the youth festival and ongoing provision.

Further information on the Area Board Grant system can be found [here](#).

12 **Get it Off Your Chest**

An open, public question and answer session to raise issues with your local representative (please note that if answers cannot be provided on the night, written responses will be provided after the meeting).

13 **Urgent items**

Any other items of business which the Chairman agrees to consider as a matter of urgency.

14 **Close and Future Meeting Dates**

Future Meeting Dates (6:00-8:30pm):

- 26 June 2024
- 9 October 2024
- 11 December 2024
- 12 March 2025

For information on applying for a grant or grant application deadlines for these meetings, please contact the Strategic Engagement and Partnerships Manager
andrew.jack@wiltshire.gov.uk.

8:30pm